****MEDICAL UNIVERSITY

PROF. DR. PARASKEV STOYANOV - VARNA

**SCHOOL FOR PhD STUDENTS**

APPROVED BY: /DEAN/

**Individual study plan**

for educational and scientific degree PhD at the Medical University - Varna City

of

........................................................................................................................................

/full name of the PhD student, address, GSM, e-mail/

**ADMINISTRATIVE DATA**

\* Department in which the PhD student will be enrolled: …………………………………………………………………………………………..

\* Faculty: ……………………………………………………………………………...

\* Type of the PhD programme: ………………………………………………………………………………………......

\* Scientific major, which the PhD student will study: …………………………………………………………………………………………..

\* Date of enrolment: ………........

\* Period of study for PhD degree: …… years

* PhD adviser (full name, scientific degree, scientific rank, place of work and position, address, mobile phone and email): ……………………………………………………………………………………...
* Title of the dissertation: ………………………………………………………………………………………………………………………………………………………………………………
* The individual study plan of the PhD student is approved by the Faculty Senate at a meeting on …………… /Minutes № ……../ *(to be filled in by the Dean's office)*

**ACADEMIC AND RESEARCH WORK:**

**General working plan**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| No. | Description of activities | Form of organization | Form of reporting | Deadline for completion |
| 1 | 2 | 3 | 4 | 5 |
| I. Preparation and sitting for examinations from the individual study plan | | | | |
| 1. | Examination for the PhD minimum on the scientific major: ............................... |  |  |  |
| 2. |  |  |  |  |
| 3. |  |  |  |  |
| II. Work on the dissertation: | | | | | |
| 1 | Research and experimental work | Individual  /full-time/ | Discussion at a meeting of the Department |  | |
| 2. | Development of the dissertation | Individual  /full-time/ | Discussion at a meeting of the Department |  | |
| 3 | Finalization of the dissertation | Individual  /full-time/ | Discussion at a meeting of the Department |  | |
| III. Publications on the dissertation | | | | | |
| IV. Instructional and educational preparation - only for full-time PhD students | | | | | |
| 1 | Supporting the educational work in the Department |  |  |  | |
| V. Research work on other topics and tasks | | | | | |
| 1. | Participation in the organization of scientific events and in the development of the research projects from the Department |  |  |  | |

**Working plan for the first year of study**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| No. | Description of activities | Form of organization | Form of reporting | Deadline for completion |
| 1 | 2 | 3 | 4 | 5 |
| I. Preparation and sitting for examinations from the individual study plan | | | | |
| 1. | Examination for the PhD minimum on the scientific major: ............................... |  |  |  |
| II. Work on the dissertation: | | | | |
| 1 | Research and experimental work | Individual | Discussion at a meeting of the Department |  |
| 2 | Elaboration of a report on a topic from the dissertation | Individual | Discussion at a meeting of the Department |  |
| III. Publications on the dissertation | | | | |
| IV. Instructional and educational training - only for full-time PhD students | | | | |
| 1. | Supporting the educational  (instructional)  work at  the Department |  |  |  |
| V. Research work on other topics and tasks | | | | |
| 1. | Participation in  the organization  of scientific events and in the development of research projects from the Department |  |  |  |

Evaluation of the completion of the tasks and attestation of the PhD student shall be carried out at a meeting of the Department in December. The PhD student receives suggestions and recommendations.

**Working plan for the second year of study**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| No. | Description of activities | Form of organization | Form of reporting | Deadline for completion |
| 1 | 2 | 3 | 4 | 5 |
| I. Preparation and sitting for examinations from the individual study plan | | | | |
| 1. |  |  |  |  |
| 2. |  |  |  |  |
| II. Work on the dissertation | | | | |
| 1 | Research and experimental work | Individual | Discussion at a meeting of the Department |  |
| 2 | Setting up the sections of the dissertation | Individual | Discussion at a meeting of the Department |  |
| III. Publications on the dissertation | | | | |
| IV. Instructional and educational training - only for full-time PhD students | | | | |
| 1 | Supporting the educational work of the Department |  |  |  |
| V. Research work on other topics and tasks | | | | |
| 1 | Participation in the organization of scientific events and in the development of the research projects from the Department |  |  |  |

Evaluation of the completion of the tasks and attestation of the PhD student shall be carried out at a meeting of the Department in December. The PhD student receives suggestions and recommendations.

**Working plan for the third year of study**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| No. | Description of activities | Form of organization | Form of reporting | Deadline for completion |
| 1 | 2 | 3 | 4 | 5 |
| I. Work on the dissertation | | | | |
| 1 | Research and experimental work | Individual | Discussion at a meeting of the Department |  |
| 2 | Setting up the sections of the dissertation/ for extramural PhD students/ Finalization of the dissertation /for full-time PhD students with 3-year period of study/ | Individual | Discussion at a meeting of the Department |  |
| 3 | Applicant's minimum for the major |  |  |  |
| II. Instructional and educational training - only for full-time PhD students | | | | |
| 1 | Supporting the instructional work of the Department |  |  |  |
| III. Publications on the dissertation | | | | |
| IV. Research work on other topics and tasks | | | | |
| 1 | Participation in the organization of scientific events and in the development of the research projects from the Department |  |  |  |

Evaluation of the completion of the tasks and attestation of the PhD student shall be carried out at a meeting of the Department in December. The PhD student receives suggestions and recommendations, and conclusion of the Department for the dissertation.

PhD ADVISER:  
 /signature/  
PhD STUDENT:

/signature/

HEAD OF DEPARTMENT:  
 /signature/