



Dear graduates,

You should meet me in the main lobby of the Faculty of Dental Medicine on 20<sup>th</sup> October 2016 at 2.00 p.m. You will get your gowns and graduate caps as well as some additional information related to the organization of your promotion, which will take place at 10.00 on 22<sup>nd</sup> October 2016 in Hall No. 1 of the Festival and Congress Centre Varna.

**On Promotion Day, all relatives and guests of the graduates should be in Hall No. 1 of the Festival and Congress Centre not later than 10.00 a.m. while you should be there before 9.30 a.m.** We need technological time to hand out tassels for your graduate caps, to arrange and divide you into two groups for entering the hall from two different entrances as well as to clarify some moments of the celebration, for which you need preparation.

On Promotion Day, you will receive from the Rector of Varna Medical University the Graduation Diploma, a European Diploma Supplement and a wall diploma. The Diploma Supplement you will get from the University Library, 2<sup>nd</sup> floor, from Miryana Arnaudova or Karolina Nikolova, but **only after returning** your graduate cap, scarf and gown.

The ceremonial academic dress will be returned on 24<sup>th</sup> October 2016 (Monday) from 9.00 a.m. to 11.00 a.m. and 25<sup>th</sup> October 2016 from 2.00 p.m. to 4.00 p.m. in the right wing of the main building of Medical University - Varna, next to the barrier of the restaurant "Tabla" or opposite the entrance of the café "Kramer". Please, ring the bell on the first door next to the barrier and look for Valentina Todorova. With the receipt you will get you can claim your Diploma Supplement from the Library of Medical University - Varna (2<sup>nd</sup> floor).

NB You may receive your Diploma Supplement personally upon presentation of your ID card and receipt for the returned graduate cap, scarf and gown. Receipt of the Diploma Supplement from another person is possible only after submission of notarized power of attorney.

Regards,

Students' Affairs Officer

Teodora Todorova